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## Professional Title Application Form – reference only

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**DO NOT use this form to complete your application – this is for reference only. The application must be completed online.**

### Personal Details

First Name, Last Name

Date of Birth

Current Work Email, Personal Email

Work Telephone

Personal Telephone

Current/Most Recent Employer

I confirm I have read the Standard of Professional Competence and Commitment (SPCC) PLUS the contextualised standard for my chosen specialism.

### Which specialism are you applying for?

Please be aware that for Security Testing specialism, you must hold a valid certificate (CSTM/CSTL or equivalent) at the point of submission of your professional title application form. We recommend that you have at least 6 months left on your certificate at this point of submission.

(Security Testing Only) I have certified either CSTL, CSRTM or equivalent:

(Security Testing Only) I have certified either CSTM or equivalent:

### Which Professional Title are you applying for?

### Which route are you applying through?

**Route A** (Interview): This route requires a written application and a subsequent professional discussion with a cyber professional assessor. This discussion is not a formal test but an opportunity



to elaborate on your experience and provide more evidence of your competence. It can be beneficial if you want an increased opportunity to showcase your expertise beyond the written word.

**Route B (Testimonial/Attestation):** This route requires a more extensive and excellent written application, which must be supported by a formal attestation from your employer, who has a legal obligation to be honest about your experience. This option is often suited for those who find interviews challenging.

Your choice of route depends on your preference for a professional discussion versus relying solely on comprehensive written evidence and an employer statement.

**Please note:**

If you choose Route A, the interview route, your case studies and evidence will be discussed at your interview, which is held remotely and takes approx. one hour. Your referees will be subject to random verification in line with the UK Cyber Security Council's professional standards processes.

If you choose Route B, the attestation (employer testimonial) route, you will be expected to fill in this form with the maximum detail, and to show the completed form to your attestors. Attestation is legally binding. If evidence spans multiple employers, you will need to include details of each employer.

**Education and Training**

include details of all qualifications held that you consider relevant to your application. Copies of certifications/awards should be submitted with your application form.

Include year of award, awarding body, course/exam title, qualification classification and evidence.

If you don't hold a certification with The Cyber Scheme, you will need to provide proof.



## **Career History**

List your relevant employment history in chronological order, with the most recent first. If preferred, you may provide a complete CV. Please ensure you have included the names of organisations you have worked at.

Note: it is the responsibility of the applicant to ensure that data in this section is appropriately redacted and that sensitive data is not shared.

Include dates, Role Title and Experience

## **Papers**

List all activities relevant to and supporting your evidence. Such activities may include:

Papers published in recognised journals

In-house publications

Conference and seminar presentations

Any other contribution to industry, national and international bodies.

Evidence of direct contribution to the industry, for example through contributions to education or participation in candidate review panels or interview panels, is welcome.

## Competence Evidence

Provide evidence of how you meet the competences through your experience.

Please ensure you have read the standards before completing this section.

Avoid subjective statements and focus on providing evidence of your competence to deliver outcomes and impacts.

We strongly recommend that you use the STAR method in order to ensure the quality of evidence is sufficient; more details can be found in our applicant guidance here.

## Competence A: Knowledge, Understanding & Experience

Please provide evidence for competency A at the level you are applying for.

### Competence A1

Please note, if you are applying for the Security Testing specialism and hold current CSTM, CSTL or CSRTM exam, you do not need to fill in this field

**Practitioner:** Are engaging in a role or have practical experience of cyber security activities.

**Principal:** Are engaged in a role or have practical experience of activities that have a degree of complexity within their Specialism.

**Chartered:** Have led, managed, or carried out activities that have a degree of complexity within their Specialism or across a number of Specialisms and understand how skills should be applied across a number of projects and to different environments.

### Competence A2

Please note, if you are applying for the Security Testing specialism and hold current CSTM, CSTL or CSRTM exam, you do not need to fill in this field

**Practitioner:** Contributing to problem solving to meet a customer / organisational requirement.

**Principal:** Applied problem solving tools and techniques in meeting customer/organisational requirements.

**Chartered:** Have applied analytical problem solving in meeting customer/organisational requirements.

### Competence A3

Please note, if you are applying for the Security Testing specialism and hold current CSTM, CSTL or CSRTM exam, you do not need to fill in this field

**Practitioner:** Have contributed to and engaged in continuous improvement to cyber security.

**Principal:** Have planned or delivered continuous improvement to cyber security.

**Chartered:** Have led, managed, or coordinated continuous improvement to cyber security.

### Competence B: Communications & Interpersonal Skills

Please provide evidence for competency B at the level you are applying for.

#### Competence B1

**Practitioner:** Have the ability to discuss cyber security effectively to both technical and non-technical audiences.

**Principal:** Have the ability to explain cyber security effectively to non-technical audiences.

**Chartered:** Have the ability to question and listen, summarise and explain cyber security appropriately.

#### Competence B2

**Practitioner:** N/A

**Principal:** Explain cyber security advice and direction in a way that is clearly understood by the intended audience.

**Chartered:** Provide and explain cyber security advice, direction and/or expert opinion, in a way that can clearly be understood by the intended audience.

#### Competence B3

**Practitioner:** Have good personal and social skills and awareness of diversity and inclusivity.

**Principal:** Have good personal and social skills that demonstrate empathy, diversity, and inclusivity.

**Chartered:** Have good personal and social skills that demonstrate empathy, diversity and inclusivity.

#### **Competence B4**

**Practitioner:** Have good oral and written communication.

**Principal:** Have good oral and written communication skills for both technical and non-technical audiences.

**Chartered:** Have excellent oral and written communication skills for both technical and non-technical audiences.

#### **Competence C: Collaborative Management, Leadership & Mentoring**

Please provide evidence for competency C at the level you are applying for.

#### **Competence C1**

**Practitioner:** Understand the management of resources in a cyber security environment.

**Principal:** Are able to manage resource, people, budgets in a cyber security environment.

**Chartered:** Are able to manage resources, people, budgets in complex and/or high-pressure cyber security environments.

#### **Competence C2**

**Practitioner:** Are able to supervise and develop people.

**Principal:** Are able to lead, manage and develop people.

**Chartered:** Are able to lead, manage and develop people through coaching and mentoring. Creates and leads formal or informal teams and/or creates collaborative links with teams. Provides support and feedback to encourage and develop colleagues. Advises and influences others.

#### **Competence C3**

**Practitioner:** Have an understanding of the need for organisational and time management skills.

**Principal:** Have good organisational and time management skills.

**Chartered:** Have excellent organisational and time management skills.

## **Competence C4**

**Practitioner:** Understand the need for a professional and secure working environment.

**Principal:** Maintain a professional and secure working environment.

**Chartered:** Maintain a productive, professional, and secure working environment.

## **Competence D: Integrity**

Please provide evidence for competency D at the level you are applying for.

### **Competence D1**

All Titles: Have personal and professional honesty and integrity.

### **Competence D2**

All Titles: Comply with codes of conduct of their professional membership organisation.

### **Competence D3**

All Titles: Understand and comply with the appropriate legal and regulatory requirements.

### **Competence D4**

All Titles: Are able to identify and implement appropriate standards.

## **Competence E: Personal Commitment**

Please provide evidence for competency E at the level you are applying for.

### **Competence E1**

All Titles: Carry out and record Continuing Professional Development (CPD) or an acceptable equivalent.

### **Competence E2**

All Titles: Actively participate in and promote the cyber security profession.

### **Competence E3**

**Practitioner:** Maintain a working knowledge of technological advancements.

**Principal:** Maintain a working knowledge of technological advancements and threat space.

**Chartered:** Maintain a working knowledge of technological advancements and threat space.

### **Referee/Attestor details**

Route A: Interview/Referee option:

Please supply details of at least one referee: someone familiar with your technical knowledge and work-based experience. Your referee(s) will be contacted by The Cyber Scheme to confirm that you are eligible for the title applied for. It is advisable to inform the referees of this pending contact.

Referees should note that they are expected to give a truthful account that the applicant meets the competence requirements to be considered for Professional Registration. In the event it is found that a referee signs untruthful statements, The Cyber Scheme will inform The Council with the possible result of temporary or permanent removal from The Register for applicant and referee.

Route B: Employer Testimonial (Attestation) option:

Please provide the details of at least one attestor: people familiar with your technical knowledge and work-based experience, and willing to agree that they will be legally responsible for this attestation. (If you are using case studies from multiple employers in your application, we would expect to see each employer represented).

We will be contacting these people to discuss your application; please make them aware of this. We will be asking them what their relationship is with you, whether they know of the projects you have referred to, and what level of Professional Registration they believe you are at. We will also be asking them to agree to the following statement:

"As an Attestor for this application of professional registration, I understand that I am confirming that the information claimed, and evidence submitted is true to the best of my knowledge. I understand that if the information within this application is found to be false, I may be subject to sanctions, including the Licensed Body informing the Council, who retain the right to inform any third parties who the Council reasonably believes have placed reliance on my professional registration status".



## **Reasonable Adjustments**

The Cyber Scheme are happy to make reasonable adjustments for any applicant who requires them during training and examinations, depending on the specific difficulty they face. These reasonable adjustments are to ensure you are given an equal opportunity to demonstrate the necessary knowledge, skills and behaviours required. We recognise that not all disabilities are visible. Should you require any reasonable adjustments please detail your requirements here.

## **Invoicing**

Your application will proceed once your invoice has been paid. If you are paying yourself (rather than through your company) please ensure you include your personal email address and home address here.

Please ensure you have read the following before submitting:

Terms and Conditions

Complaints and Appeals Process