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## Professional Title Application Form – Associate Title - reference only

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**DO NOT use this form to complete your application – this is for reference only. The application must be completed online.**

### Personal Details

First Name, Last Name

Date of Birth

Current Work Email, Personal Email

Work Telephone

Personal Telephone

Current/Most Recent Employer

I confirm I have read the Standard of Professional Competence and Commitment (SPCC) PLUS the contextualised standard for my chosen specialism.

### Education and Training

include details of all qualifications held that you consider relevant to your application. Copies of certifications/awards should be submitted with your application form.

Include year of award, awarding body, course/exam title, qualification classification and evidence.

If you don't hold a certification with The Cyber Scheme, you will need to provide proof.

### Career History

List your relevant employment history in chronological order, with the most recent first. If preferred, you may provide a complete CV. Please ensure you have included the names of organisations you have worked at.

Note: it is the responsibility of the applicant to ensure that data in this section is appropriately redacted and that sensitive data is not shared.

Include dates, Role Title and Experience

## Papers

List all activities relevant to and supporting your evidence. Such activities may include:

Papers published in recognised journals, In-house publications, Conference and seminar presentations, Any other contribution to industry, national and international bodies.

Evidence of direct contribution to the industry, for example through contributions to education or participation in candidate review panels or interview panels, is welcome.

## Competence Evidence

Provide evidence of how you meet the competences through your experience.

Please ensure you have read the standards before completing this section.

Avoid subjective statements and focus on providing evidence of your competence to deliver outcomes and impacts.

We strongly recommend that you use the STAR method in order to ensure the quality of evidence is sufficient; more details can be found in our applicant guidance [here](#).

### Competence A: Knowledge, Understanding & Experience

**Competence A1:** Can be engaged in a role or have practical experience of activities within Cyber Security.

**Competence A2:** Capable of problem solving to meet a customer/organisational cyber security requirement.

**Competence A3:** Capable of identifying opportunities for improvements to cyber security and contributing to solution development and implementation.

### Competence B: Communications & Interpersonal Skills

**Competence B1:** Have good personal and social skills and awareness of diversity and inclusivity.

**Competence B2:** Have good oral and written communication skills.

### **Competence C: Collaborative Management, Leadership & Mentoring**

**Competence C1:** Understand the responsibilities of operating in a cyber security environment.

**Competence C2:** Ability to be supervised and develop into a future cyber security practitioner.

**Competence C3:** Understand the need for organisational and time management skills.

**Competence C4:** Understand the need for a professional and secure working environment.

### **Competence D: Integrity**

**Competence D1:** Have personal and professional honesty and integrity.

**Competence D2:** Understand the need to comply with codes of conduct of professional organisations.

**Competence D3:** Can understand and comply with appropriate legal and regulatory requirements.

### **Competence E: Personal Commitment**

**Competence E1:** Carry out and record Continuing Professional Development (CPD).

**Competence E2:** Actively participate in the cyber security profession.

**Competence E3:** Maintain a working knowledge of technological advancements.

### **Referee details**

Please supply details of at least one referee: someone familiar with your work-based experience, and willing to agree that they will be legally responsible for this attestation.

Your referee(s) may be contacted by The Cyber Scheme to confirm that you are eligible for the Associate Title. It is advisable to inform the referee(s) of this pending contact.

Referees should note that they are expected to give a truthful account that the applicant meets the competence requirements to be considered for this title. In the event it is found that a referee



signs untruthful statements, The Cyber Scheme will inform The Council with the possible result of temporary or permanent removal from The Register for applicant and referee.

### **Reasonable Adjustments**

The Cyber Scheme are happy to make reasonable adjustments for any applicant who requires them during training and examinations, depending on the specific difficulty they face. These reasonable adjustments are to ensure you are given an equal opportunity to demonstrate the necessary knowledge, skills and behaviours required. We recognise that not all disabilities are visible. Should you require any reasonable adjustments please detail your requirements here.

### **Invoicing**

Your application will proceed once your invoice has been paid. If you are paying yourself (rather than through your company) please ensure you include your personal email address and home address here.

Please ensure you have read the following before submitting:

Terms and Conditions

Complaints and Appeals Process